

Tsuen Wan Trade Association Primary School

Circular 19-005/F04

2nd September, 2019

Dear Parents,

Circular on Arrangement of Dismissal after school

Our school ends at 4:00 p.m. every day. In order to collect the data on the ways of different groups of students for returning home, please complete the attached reply slip and return it to the class teacher for our reference. If it is necessary to change the way for returning home, please kindly advise the class teacher by stating the reasons in detail in student's handbook or in a letter beforehand.

For enquiry, please contact our Discipline teacher, Mr. Ho Hing Wing.

Yours faithfully,

Chow Kim Ho

Chow Kim Ho

Principal



Tsuen Wan Trade Association Primary School

Reply Slip of Circular 19-005/F04 < Return it to the class teacher >

Circular on Arrangements of Dismissal after school

Dear Principal,

I have acknowledged the above mentioned circular regarding the arrangements of dismissal after school.

I agree that my child will* :

- return home by himself or herself
- be picked up by parents
- take a local school bus
- take a cross-border bus

Student's Name : _____ ()

Class : _____

Parent's Signature : _____

Date : _____

* Please put a '✓' in the appropriate box.