

# Tsuen Wan Trade Association Primary School

Circular 19-008/F05  
2<sup>nd</sup> September, 2019

Dear Parents,

## **Circular on the Campus Octopus System**

To minimize the chance of students losing money at school and let parents have thorough understanding of school payments, our school is going to launch the Campus Octopus System. Through the system, fee collection will be done automatically with the Octopus Card.

The Octopus Cards for payments must be registered in order to identify the card holders, for the benefit of parents and students. The details of launching the system are as follows:

Stage	Date	Content
1	3-9-2019 (Tue)	Parents or students bring along an Octopus Card per student to school for registration. Registration of the Octopus Card on school campus.
2	Start from 4-9-2019 (Wed)	Parents and students can make payment with the registered Octopus Card. Please add value for your child's Octopus Card before the payment date. Value adding service is available at MTR stations and convenience stores.

Please note that our school only registers an Octopus card per student once in every school year and students can only use the registered Octopus cards for the school payments. Students cannot use other Octopus cards to pay as the system can identify the registered Octopus Cards only. Students cannot re-register another Octopus card if not lost. For enquiries, please contact Mr. Lee Sheung Lok.

Yours faithfully,

*Chow Kim Ho*

Chow Kim Ho

Principal



----- ✂ ----- ✂ -----  
Tsuen Wan Trade Association Primary School

Reply Slip of Circular 19-008/F05 <Please return to Mr. Lee Sheung Lok via class teacher>

## **Circular on the Octopus System**

Dear Principal,

I acknowledge receipt of the above circular about the Octopus System and will remind my child to bring the Octopus card for registration.

Parent's Opinion (if any): \_\_\_\_\_

Student's Name: \_\_\_\_\_ ( )

Parent's Signature: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_