

Tsuen Wan Trade Association Primary School

Circular 19-105/F01

5th June, 2020

Dear Parents,

Circular on the Arrangement for Class Resumption (Revised)

1. The Education Bureau (EDB) announced that school in Hong Kong can resume classes in a gradual and orderly manner. Classes in our school will resume according to the following schedule:

Level	Date of class resumption	Start Time	Leave Time
P4-6	08/06/2020	08:20	12:30
P1-3	15/06/2020	08:20	12:30

2. The last school day of this term is on 10/07/2020 in the original school calendar. As we have arrangements on supplementary lessons after class resumption, The last school day is on 24/07/2020 in the revised school calendar.

3. Student should wear summer school uniform. Parents can visit the school website for student clothing information.

4. A new timetable will be used when classes resumed. The new timetable and the revised school calendar will be distributed to the students on the first day of class resumption. Parents may also find the revised school calendar from the school website.

5. To avoid non-essential gathering of students, they will go straight to the classrooms after entering to the school premises.

6. During the class suspension period, our school has thoroughly cleaned and disinfected the school premises. We have urged all staff members, including tuck shop workers, school bus drivers, nanny and nanny van drivers to step up precautionary measures to maintain personal hygiene and environmental hygiene of the school. Besides, we will also request all the staff who have contacts with our students, including drivers and workers of school bus and nanny vans, to take their temperature before going to school. If they have fever, they must not return to school.

7. Cooperation from parents and students are important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:

7.1 Pay attention to the health condition of your child. He/She should stay away from school and see a doctor immediately if symptom, especially fever, is detected.

7.2 Take your child's temperature before he/ she goes to school every day. Fill in the record sheet and sign your name on it. Your child should return the completed sheet to us daily.

7.3 To prevent infection, please ask your child to wear a mask (also applicable when taking school buses, nanny vans or other transportations) and bring tissue paper to school every day.

7.4 To keep teachers' informed of the health condition of students, please complete the form to provide us with the following information:

(a) travel history of your child outside Hong Kong in the past 14 days;

(b) whether your child has confirmed infection of COVID-19;

(c) the health status of those taking care of your child, or those living with your child;

(d) the current health status of your child.

Please return the form on the first day of class resumption. For those who have contracted the virus and have recovered, if they are still within the 14-day quarantine period, they must not go to school.

7.5 After the resumption of classes, you are requested to notify the class teacher or Vice

Principal Ms Ko Ka Foon at 2497 7911 immediately in case of any of the following situations, to facilitate our prompt action in taking contingency measures and informing the EDB:

(a) your child has been confirmed infection of COVID-19; or

(b) your child has been classified as “close contact of an infected person” with COVID-19*

8. Students’ body temperatures are monitored when they return to school at the entrance of the school lobby. Alcohol-based hand sanitizers are provided at the entrance of the lobby and the entrance beside the covered playground.

9. Students should have their breakfast before returning to school or bring their breakfast to school. They should keep a proper social distance with other students when they are queueing up at the tuck shop or having snacks.

10. For the arrangements on seats, assembly and activities, points to note for specific subjects, we will follow the guidelines from the EDB.

11. The examination/test of P1-6 originally scheduled during the class suspension period will be cancelled. The examination of P5 will be postponed to September 2020.

12. We will maintain the environmental hygiene of our school premises as far as we can to safeguard the health of our students. We hope that, after class resumption, students can return to the school and enjoy their learning in a safe environment. However, we are mindful of the rapidly changing nature of the COVID-19 pandemic, schools will keep in view the latest development, and parents should pay close attention to any latest announcements of our school as well as the EDB.

13. With concerted efforts contributed by different parties, we look forward to overcoming the adversities of the pandemic so that students, teachers and parents can resume normal living and healthy life.

For enquiry, please contact the Vice Principal Ms. KO Ka Foon.

Yours faithfully,

Chow Kim Ho

Chow Kim Ho

Principal



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Tsuen Wan Trade Association Primary School
Reply Slip of Circular 19-105/F01 < Please return it to the class teacher >

Circular on the Arrangement for Class Resumption (Revised)

Dear Principal,

I have acknowledged receipt of the above mentioned circular. I will remind my child to follow the arrangements and implement the measures needed.

Opinion: _____

Student’s Name: _____()

Parent’s Signature: _____

Class: _____

Date: _____